



Police Victim Services of British Columbia

Annual Report

2022

(Reporting Period – April 1, 2021 – March 31, 2022)

**Annual General Meeting
September 15th, 2022**

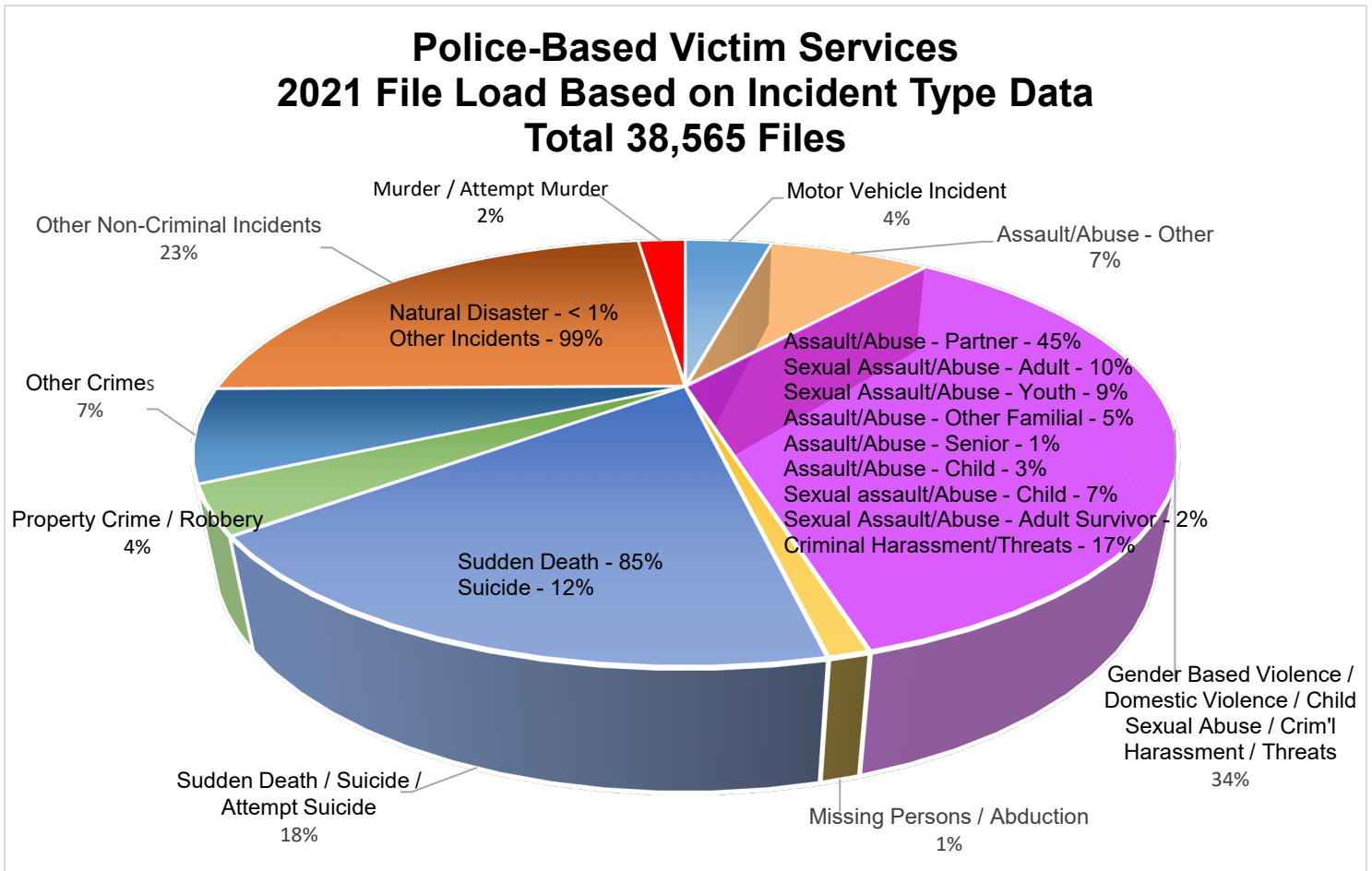


Police Victim Services of BC acknowledges with respect the Lekwungen peoples on whose traditional territory our office stands and the Songhees, Esquimalt and WSÁNEĆ peoples whose historical relationships with the land continue to this day. We acknowledge the ancestral and unceded territory of all the Inuit, Métis, and Urban First Nations People that call this land home.

All victims of crime and trauma across BC receive compassionate, professional and consistent service

Table of Contents

1. President’s Report – Jessica Johnson, Board President	3
2. Directors Reports:.....	4
A. Vancouver Island – Karyn French, Regional Representative	4
B. Lower Mainland – Jessica Johnson, Regional Representative	5
C. Fraser Valley– Tim Hall, Regional Representative	6
D. Thompson Okanagan – Dede Dacyk, Regional Representative	7
E. Columbia Kootenay – Cathy Riddle, Regional Representative	9
F. North West – Sherry Pellegrino, Regional Representative.....	9
G. North East – Amanda Cherry, Regional Representative	11
3. Executive Director Report – Ian Batey, Executive Director.....	11
4. Directors and Officers	13
5. 2020 – 2022 Strategic Plan Completion	14
6. Draft Financial Statements	15



All victims of crime and trauma across BC receive compassionate, professional and consistent service



1. President's Report – Jessica Johnson, Board President

For Police Victim Services of BC, the 2021-2022 fiscal year continued to build upon the achievements of the previous year. With strong commitment and leadership from the Board of Directors, Executive Director, and staff, PVSBC fulfilled the organizational cornerstones identified in the 2020 – 2022 Strategic Plan:

- Empower our members for success
- Provide excellent, relevant member services
- Advocate for police-based victim services in BC
- Enhance PVSBC capacity and sustainability

Over the 2021-2022 reporting year, the Board of Directors met regularly via videoconference. These meetings included five scheduled Board Meetings, supplemented with meetings of the Governance Subcommittee, Finance and Audit Subcommittee, Training and Development Subcommittee, and the Comprehensive Provincial Review Project Advisory Committee, along with meetings to deal with pressing issues as they arose.

Key achievements throughout this year in fulfilling the 2020-2022 PVSBC Strategic Plan included:

- Completion of the Comprehensive Provincial Review of the police-based victim services sector.
- Completion of *Module 1 – Foundations of Police-Based Victim Services of BC*, the first module in PVSBC's comprehensive Baseline Training Curriculum Development project. The remaining five modules are scheduled to be completed within the current fiscal year.
- Successful delivery of the PVSBC's Employee Assistance Program one-year pilot project.
- Investments in Board development through activities initiated by the Governance Sub Committee, including the development of an onboarding document for new directors, and the inclusion of strategic conversations during Board meetings.
- An action plan to launch the 2022 Virtual Webinar Based Training Series and Leadership Skills Training Series.
- Building strong relationships through presentations and meetings with various Partner and Stakeholder organizations.

The COVID-19 pandemic, the illicit drug public health emergency, mental health and substance use, and homelessness continue to have significant impacts on our clients, communities, and service delivery modalities. Throughout those uncertain times, PVSBC Board members remained engaged with their regions, sharing ideas, strategies and best practices to effectively and safely manage critical frontline services.

This Report provides an opportunity to thank all those who have supported PVSBC as we forge ahead in shaping a new 2022 – 2025 Strategic Plan, and whose support will be instrumental as we look beyond 2023:

- To our members – the backbone of our sector and the reason why the work of PVSBC is so important.
- To our partners and stakeholders – our funders and police agencies, justice and community victim services partners and stakeholders.
- To the PVSBC board members who give generously of their time, experience and expertise.
- To the PVSBC staff, Ian Batey, Executive Director; Michelle Robarts, Member Services Project Manager; and Celine Lee-Gee, Coordinator – Admin and Events; for their



dedication and commitment, working tirelessly on behalf of the board and PVSBC membership.

It is with excitement and anticipation that I look forward to the coming year as a member of PVSBC.

Respectfully submitted,
Jessica Johnson

2. Directors Reports:

A. Vancouver Island – Karyn French, Regional Representative

Programs: Campbell River, Comox Valley, Cowichan Valley, Greater Victoria, Ladysmith, Nanaimo, Nootka Sound, Oceanside, Outer Gulf Islands, Port Alberni, Port Hardy, Port McNeill, Powell River, Salt Spring Island, Sooke, Tofino, Ucuelet

Regional Successes

- Met two times virtually and twice in-person.
- Relationships with police partners continue to grow with some programs noting the amazing support of the members.
- Programs have reported that getting back to in person meetings has strengthened local relationships with community service providers resulting in many more referrals.
- Programs reported increases in referrals (averaging 20-34%). These numbers are a success acknowledging that the victim services units were able to reach so many people to provide assistance.
- The Island programs reported that they have stayed very busy this year and been able to maintain high file loads with no gaps in service.
- **Cowichan Valley:** continues to provide 24/7 on call at scene attendance at the request of police and/or EHS.
- The members valued Ian Batey ED PVSBC, Inspector Raina Siou EDIV Victim Services, and Meaghan Petrunia, EDIV Victim Services Program Director travelling throughout the region and meeting with the individual programs and key community stakeholders.

Regional Challenges:

- Staffing challenges as a result of:
 - extensive time delays getting RCMP Security Clearances completed in order for the incumbent to start work (i.e., Ladysmith position has been vacant for two years)
 - Inconsistent (low) pay and lack/no benefits
- Lack of knowledge about victim services by the contract holder.
- COVID continued to be a challenge for most of the year with restrictions easing by yearend.
- Nanaimo as well as some other programs in the Island region experienced challenges with office space for their victim services units due to pressures by the needs of the police.
- Limited timely in-person mental health resources for clients and their families experiencing mental health challenges.
- CVAP continues to be challenging with it still taking too long to process applications and Counsellors continue to complain about the rates for Victim Services.



- Many counsellors are not taking new clients and programs are hearing from counsellors that they are burning out. As well, the Central Island region does not have any private counselling options for children.
- COAST is time consuming and onerous for programs. The costs to adapt current databases in order to collect data for new questions on COAST is outside of many programs ability to fund.

Regional Trends:

- Increased volume of referrals are consistent across the board (as noted above 20-34% increases reported). This results in staffing levels are extremely stretched. Programs noted the need for increased staff levels to meet the demand and lack of funding to increase staff levels. There is no indication that the demand for service will decline and that it will continue to increase as evidenced by program statistics so far in the 2022/2023 fiscal year.
- As evidenced by the referrals, there is a need for increased, quicker and appropriate mental health resources in all of our communities. Victim Services units are not trained mental health practitioners.
- Homelessness and housing, mental health and Overdose crisis continue to affect all communities.
- In eased number of complex files adding further strain on the capacity of programs to manage under the current funding/staffing levels i.e., some programs reported the most homicide files they have ever held at one time. This is happening all over the province.
- West coast travel for clients on the Island is a problem with no regular bus routes.
- Programs noted that training and education continue to be important strategies for program excellence and development.
- And the programs are looking forward to seeing action on the issues and recommendations in the Comprehensive Provincial Review. A resounding: Thanks again to PVS for the Comprehensive Provincial Review!!

B. Lower Mainland – Jessica Johnson, Regional Representative

Programs: Burnaby, New Westminster, North Vancouver, Richmond, Squamish, Sunshine Coast, Vancouver, University of BC, West Vancouver, Whistler-Pemberton

Regional Successes:

- Met 4 times virtually or via teleconference
- Hybrid work schedule
- Ability to attend callouts with PPE as required
- Filled vacancy at UBC PBVS
- Mission PBVS success in unionizing VS worker positions
- Continuing to support higher than normal numbers of clients due to increased victimization, isolation and lack of community supports available throughout the pandemic

Regional Challenges:

- Staff shortages
- Long wait times (8months-2years) for staff/volunteer clearances
- Adjusting to new COAST questions not aligning well with the work done by PBVS- mostly resolved through multiple engagement opportunities with MPSSG
- Large geographical distances for some programs accessing/attending court proceedings



- Lack of services available for language specific needs, especially counselling in client's preferred language
- Lack of housing options for clients, emergency and low-cost options needed

Regional Trends:

- Files more complex files and holding files longer,
- CBVS not able to receive referrals from PVS due to being “overwhelmed” and/or understaffed
- Elimination of volunteer programs in many areas; paused volunteer utilization in others
- Many resignations of staff members leading to staff shortages due to difficulty and delays in hiring / clearing / training new staff
- Callouts were suspended for a number of months per employers, coinciding with peak covid rates and PHO recommendations
- Many units able to adjust working hours and/or implement hybrid in-office/work-from-home schedules to allow for fewer staff in office at one time, increased physical distancing, and reduced risks
- Crisis callouts adjustments included only during business hours, telephone support only, in-person attendance with PPE and in outdoor settings
- Increases in random stranger violence, fatal MVIs, domestic assaults
- Increases in court attendance latter quarter

Additional Comments Shared by Region:

- Programs noted that training and education continue to be important strategies for program excellence and development.
- And the programs are looking forward to seeing action on the issues and recommendations in the Comprehensive Provincial Review.
- A resounding: Thanks again to PVS for the comprehensive survey!!

C. Fraser Valley– Tim Hall, Regional Representative

Programs: Abbotsford, Agassiz, Chilliwack, Coquitlam, Delta, Hope/Boston Bar, Langley, Mission, Port Moody, Ridge Meadows, Surrey, White Rock

Regional Successes:

- Many programs have resumed regular service delivery model following the lifting of COVID-19 health and safety restrictions.
- Virtual meeting platforms such as ZOOM and TEAMS has increased community engagement and created efficiencies in collaborating with resources in communities.
- **Delta:** Successful transition from a volunteer program to an entirely staff-based model.
- **Hope/Boston Bar:** Purple Light Nights initiative (IPV awareness event) was well received in the community due to enormous community engagement and support.
- **Hope/Boston Bar:** Atmospheric River: An intense 3–4-day event where VSU assisted displaced Members and police personnel in need, as well as provided crisis intervention and support to many stranded travelers.
- **Chilliwack:** VSU staff are now unionized and pay scale/benefits have increased.
- **Surrey:** Changed staffing schedule to a 4 on 4 off rotation to enable VS staff integration with the watches.
- **Surrey:** Justice Facility Dog, “Cambria” has been successful in becoming a valued partner with the Courts.



Regional Challenges

- Increase in clients with concurrent stressors/challenges due to pandemic issues leading to more complex trauma. It is becoming more common for clients to maintain VS support for extended lengths of time.
- Limited resources for clients and their families experiencing mental health challenges.
- Ongoing lack of transition house space for IPV victims
- Due to continued pandemic health and safety measures, in person crisis call outs and in-person VS work was challenging.
- Opioid Crisis resulting in more sudden death Crisis Call outs.
- Continued delays with RCMP Security Checks has created significant challenges in staffing, resulting in high caseloads and reduced on-going services to victims.
- This staffing challenge has drastically reduced after-hours crisis coverage.
- High caseloads due to staffing challenges leading to increased occupational stress, health and wellness issues.
- Staffing and the impact of the Pandemic has affected Crown Counsel and Criminal Justice System personnel, resulting in many changes and delays, which has increased VS staff workloads.
- **Chilliwack:** As a result of unionizing, the program lost staff hours, resulting in increased workload. Trying to supplement lost hours with recruitment of volunteers.
- **Hope/Boston Bar:** ICAT Committee has no funding support. CVAP – lengthy delays in processing application continues to be a challenge for victims and survivors. Lack of funding.
- **White Rock:** looking to add more volunteers to assist with after-hour call-outs and to increase the ability to attend more community events to promote VS.

Regional Trends

- Addictions issues and opioid crisis related deaths affecting more families.
- Homelessness and housing challenge issues, along with and cost of living increasing stressors.

Additional Comments Shared by Region:

- Would like to see better engagement and dialogue from the funders.
- CVAP list of eligible offences needs to be re-examined as some victims of crime are not eligible.
- CVAP counseling benefit needs to increase as the funding is no longer in line with current counselor wages. This reality is that victims are required to supplement the increased costs out of their own pockets.
- Many have been enjoying the training being offered by PVSBC - the presenters have been engaging and the information is current and relevant.

D. Thompson Okanagan – Dede Dacyk, Regional Representative

Programs: Ashcroft & Area, Central Okanagan (Kelowna), Chase & District, Clinton, Kamloops, Merritt, North Thompson, Oliver, Osoyoos, Penticton/Summerland, Princeton, Revelstoke, Salmon Arm, Vernon/North Okanagan

Regional Successes:

- Met 8 times since last October.
- Merritt and Penticton are now fully staffed. Vernon program is now operational, with two full-time workers situated in the Lumby Satellite office. Revelstoke has hired a new coordinator who is awaiting security clearance. Penticton's staffing includes a new



three-year old lab/retriever, Benelli, who succeeds her predecessor Calypso who retired in March.

- Merritt maintained continuous service despite evacuation due to fire and flooding.
- Merritt VS has a positive working relationship with its Board, RCMP and Community Partners.
- Merritt VS participated in the first Restorative Justice Conference planning committee and presented on VS services.
- Region is thrilled to have the new training coming out that is consistent across the Province for new workers and a number of programs were fortunate enough to participate in the pilot project. The Phil Eastwood training has been fabulous and much appreciated for the seasoned workers.

Regional Challenges:

- Frustration over funding from Ministry. Funding is not representative of crime rates, especially in communities with large fluctuations in seasonal non-permanent residents and visitors. Funding does not reflect file load.
- COAST requirements
- Programs across the Region report being busy with high file loads.
- CVAP is a challenge, both for processing applications (one manager spoke with CVAP on Aug 30 and was advised they are currently processing files received last November), and for paying counsellors in the community. Counsellors are becoming reluctant to take on clients not knowing whether they will get paid or having to wait months for payment. Counsellors also reluctant to take on CVAP clients as they do not get reimbursed their full rate.
- Housing and homelessness
- Lack of timely mental health support for clients. Limited low cost or community resources.
- Length of time for files to go through the court system (sometimes up to 2 years) has meant files remain active for longer periods of time.

Some specific comments re: challenges:

- Kelowna has also been struggling throughout the year with Office space. They have been moved around several times and lack space for their Staff.
- Vernon has no direct interaction with the Members. Nor do they have the public walk ins that they would have if situated in the main detachment.
- Some programs are experiencing challenges in raising awareness of their services in their community. Perhaps PVSBC could play a role in increasing public awareness.

Regional Trends:

- Kelowna has run into some issues with referring Victims of Crime to the lower mainland Programs. When the crime has occurred in Kelowna but the Victims live in a different jurisdiction, they refer out to the area where the Victim lives. They have been met with some resistance. Programs should be consistent throughout the Province.
- A general sentiment programs in this Region are experiencing challenges with supporting Victims through the Criminal Justice system and maintaining optimism. The system continues to be very triggering and retraumatizing to clients.
- Salmon Arm has seen an increase in youth/child sexual assault files.



E. **Columbia Kootenay – Cathy Riddle, Regional Representative**

Programs: Boundary – Grand Forks & Midway, Castlegar, Columbia Valley, Cranbrook, Creston, Elk Valley, Golden, Kimberley, Nakusp, Nelson, Robson Valley, Salmo, Trail & District

Regional Successes:

- Met by 2 times via teleconference
- Uptake in Regional memberships and the broader understanding of PVS role for the region
- Program Managers reaching out and seeking information from Regional Rep and connect with PVS rep for support around funding issues and contractor issues

Regional Challenges:

- Funding/contract holders not wanting to renew their part of the contracts

Regional Trends:

- Increases in files, all programs are reporting being busy with new files.
- Increase in court support requests.
- Challenges with CVAP – application processing time and waitlists for referrals within the community, resulting in programs providing longer term emotional support to clients who are in need of professional counselling.

F. **North West – Sherry Pellegrino, Regional Representative**

Programs: Anahim Lake, Bella Bella, Burns Lake, Houston/Granisle, Kitimat, Lisims Nass Valley, Prince Rupert, Smithers, Terrace & District

Regional Successes:

- Most program managers in our region describe feeling supported by their respective detachments. Victim Services is seen as part of the continuum and are often viewed as the “solution” for those challenging situations.
- Although the pandemic posed many challenges there have been increased opportunities for online training. The reduced costs involved with on-line platforms have allowed VS staff to increase their skillset without significant costs to their programs. Also saw an increase in free online training.
- Victim Services throughout our region indicate that they are highly engaged with community partner agencies.

Specific Successes:

- Grant written to increase the hours of staff from 25 per week to 40 per week, with wage increase for 1 year.
- Successful ‘Victims of Crime’ week with 100 guests attending lunch to honour victims of crime.
- Successful ‘Victims of Crime’ week awareness campaign with VS staff being interviewed by local TV station outlining the services provided by Victim Services.
- Trained 4 facilitators for local Traumatic Loss Support Group. This 8-week program runs 2 or 3 times a year.
- In one community there has been a serious attempt to form rapport with the local vulnerable population. This is achieved through frequent Inter-agency communication and regular, non-confrontational and non- ‘crisis response’ checking in with individuals. Assisting with food security and providing supplementary food access assists in



building these relationships as well. This strategy has helped to mitigate the effects of mental health and or addictions issues. Victim Services is an integral part of this team.

- Ozzie, the only VS emotional support dog in the Northwest continues to be the star of the show in one community. There have been instances where Ozzie's presence has been instrumental in victims feeling comfortable enough to provide a statement. Ozzie is described as an invaluable member of the VS team. Ozzie is involved in many files and also attends court. Ozzie received his training through the Caring K9 Institute. Ozzie also has his own trading cards.
- One program manager partners with a member from their detachment to provide presentations to local schools on the Restorative Justice process and victim services. Ozzie, the VS emotional support dog attends as well and is often a conduit to building relationships in the classroom.
- Establishing a Referral Form with a link which has increased the ease in which referrals can be made.

Regional Challenges:

- Inconsistent wages and benefits packages across the province. Many staff are working without pension plans.
- Security clearances taking too long which leaves VS programs understaffed or without staff for significant periods of time. In smaller communities, programs could be without VS for 8-10 months or longer. One program describes the wait time for clearances as "absolutely astounding." Programs in the region have lost new hires due to the lengthy wait times. Clearances usually end up in the queue of a Cst who is already busy. Many detachments/contract holders are unable to pay the additional costs associated with hiring someone to expedite the process. Navigating this process often falls on the shoulders of the Program Manager.
- Lengthy wait times for files to get to court coupled with delays in the court proceedings. VS staff are often in the position of providing updates and emotional support to this frustrated and disillusioned group of individuals. Victim services is key to keeping victims engaged in the process so that they don't give up and decide not to participate in the judicial process.
- CVAP process takes too long leaving victims without much needed counseling. VS staff are often in the challenging position of providing support when what the client really requires is counselling.

Regional Trends:

- Many communities within the region have a significant rental housing shortage for what would be considered the average or above average wage earner. The situation is even more dire for those on a low or fixed income. In some instances, it is less expensive to rent in the southern part of the province. This is due in part to LNG and the building of a new hospital in Terrace.
- A number of communities reported increasing number of homeless individuals who require additional services which are not always available. In many instances victim services are in the difficult position of attempting to assist in filling these gaps in services without the resources, support or training to do so.
- Increase in mental health and addiction calls for many programs. Many of our most vulnerable clients are left without accessible services, which puts increased pressure on VS to help to fill these gaps. This includes a lack of mental health options for high-risk youth.



- Increased property theft reported in some communities along with gender-based violence such as IPV and sexual assault.
- Victim Services is often viewed as the “solution” by many RCMP members, clients and service providers when there is no where else to turn.

G. North East – Amanda Cherry, Regional Representative

Programs: 100 Mile House, Alexis Creek, Chetwynd/Hudson Hope, Dawson Creek, Fort Nelson, Fort St. James, Fort St. John, Fraser Lake, Mackenzie, Prince George, Quesnel, Tumbler Ridge, Vanderhoof, Williams Lake

Regional Successes:

- Despite the challenges with funding, staffing, increased victimization and COVID health and safety restrictions all programs within this Region continued to ensure their services were available to their communities.

Regional Challenges:

- Challenges in trying to coordinate schedules to meet together as a Region.
- Staffing: finding interested and qualified individuals to either fill vacancies or fulfill either volunteer or paid on-call positions. Length of time it takes to process security clearances.
- COAST requirements
- CVAP: lengthy delays in processing applications
- Housing and homelessness
- Lack of mental health resources

Regional Trends:

- Increasing number of overdose deaths
- Aging population
- Increasing number of fatal motor vehicle incidents
- Being called up by community resources for debriefings.

3. Executive Director Report – Ian Batey, Executive Director

"Culture does not change because we desire to change it. Culture changes when the organization is transformed; the culture reflects the realities of people working together every day."

- Frances Hesselbein (former CEO, Girl Scouts of USA)

The 2021-2022 reporting period saw the continuing impact of the COVID-19 pandemic, the illicit drug public health emergency, mental health and substance use, and homelessness on communities across the province.

The reports submitted by your PVSBC Regional Representatives demonstrate the continued perseverance, flexibility, strength, and resilience of the police-based VS sector to ensure victims of crime and trauma across BC continued to receive compassionate, professional and consistent services during these uncertain and challenging times.

As highlighted in the President's Report earlier in this Annual Report, 2021-22 saw great strides as the PVSBC Board of Directors and Staff focused on fulfilling the organizational objectives set forth in the 2020-22 Strategic Plan.



The ED continues to meet with Ministry representatives on a quarterly basis to call to attention many of the challenges identified in Regional Reports. In addition, the ED represents police-based VS programs at the following forums:

- Disaster Psychosocial Services (DPS) Council
- DPS Volunteer Working Committee
- Federation of Community Social Services of BC (FCSSBC)
- Provincial Agency Committee
- RCMP E Division Executive and Victim Services Unit
- BC Association of Chiefs of Police
- BC Association of Municipal Chiefs of Police
- BC Association of Police Boards
- Representatives of Corrections Services Canada and National Parole Board
- Alberta Police-Based Victim Services Association.
- Pacific Region Victim Advisory Council

The 2021-22 reporting period concluded with the completion of the Comprehensive Provincial Review of the police-based victim services sector in BC (CPR). 73 of 91 police-based victim services programs engaged with our consultants Perrin, Thorau and Associates by way of survey or providing qualitative input. The Final Report identified the following:

Issues:

- Staff turnover, recruitment and retention, and compensation issues due to inconsistent employment practices
- Inability to offer consistent support for victims' rights due to funding inconsistency
- Inconsistent accountability due to differences in roles among programs, contract holders, police, local governments and the Province of BC
- Lack of coordination and collaboration across the victim services eco-system

Findings:

- Police-Based victim services are highly valued by all stakeholders
- Inconsistency in terms of services provided, operational program practices and employment practices
- Identified inconsistencies negatively affect delivery of services to victims
- Identified inconsistencies do not impact differing local needs, except to the extent they reflect differences in relative funding across the sector

Recommendations:

- PVSBC should advocate with the Provincial Government and its partners for structural reform and seek to be included in the process
- PVSBC should continue its work on worker training, including developing a standard service description, improving accountability with partners, and enhancing cooperation and collaboration across the eco-system

With the fulfilment of the 2020-2022 Strategic Plan, the PVSBC ED, Staff and Board of Directors look towards the future as we prepare to review and renew the Strategic Plan through to 2025.

PVSBC's Board of Directors is comprised of committed individuals who represent police-based victim services programs from across British Columbia, members of the policing community, and community members committed to the vision of compassionate, professional, and consistent



service for all victims of tragedy, crime and trauma across BC. I wish to acknowledge the unselfish contribution, passion and interest of the Board of Directors as demonstrated by the key strategic direction and engagement in supporting the staff of PVSBC.

I also wish to acknowledge the significant contributions of my wonderful colleagues, Celine Lee and Michelle Robarts, to the overall success of Police Victim Services BC over the past year. Celine and Michelle have become the backbone of the operation's responsiveness and creativity. Their tireless drive, motivation, passion, energy and sense of humour have created an environment and culture that is the best I have ever had the pleasure of working with throughout my career. My heartfelt gratitude and thanks to them both.

Respectfully submitted,
Ian P. Batey

4. Directors and Officers

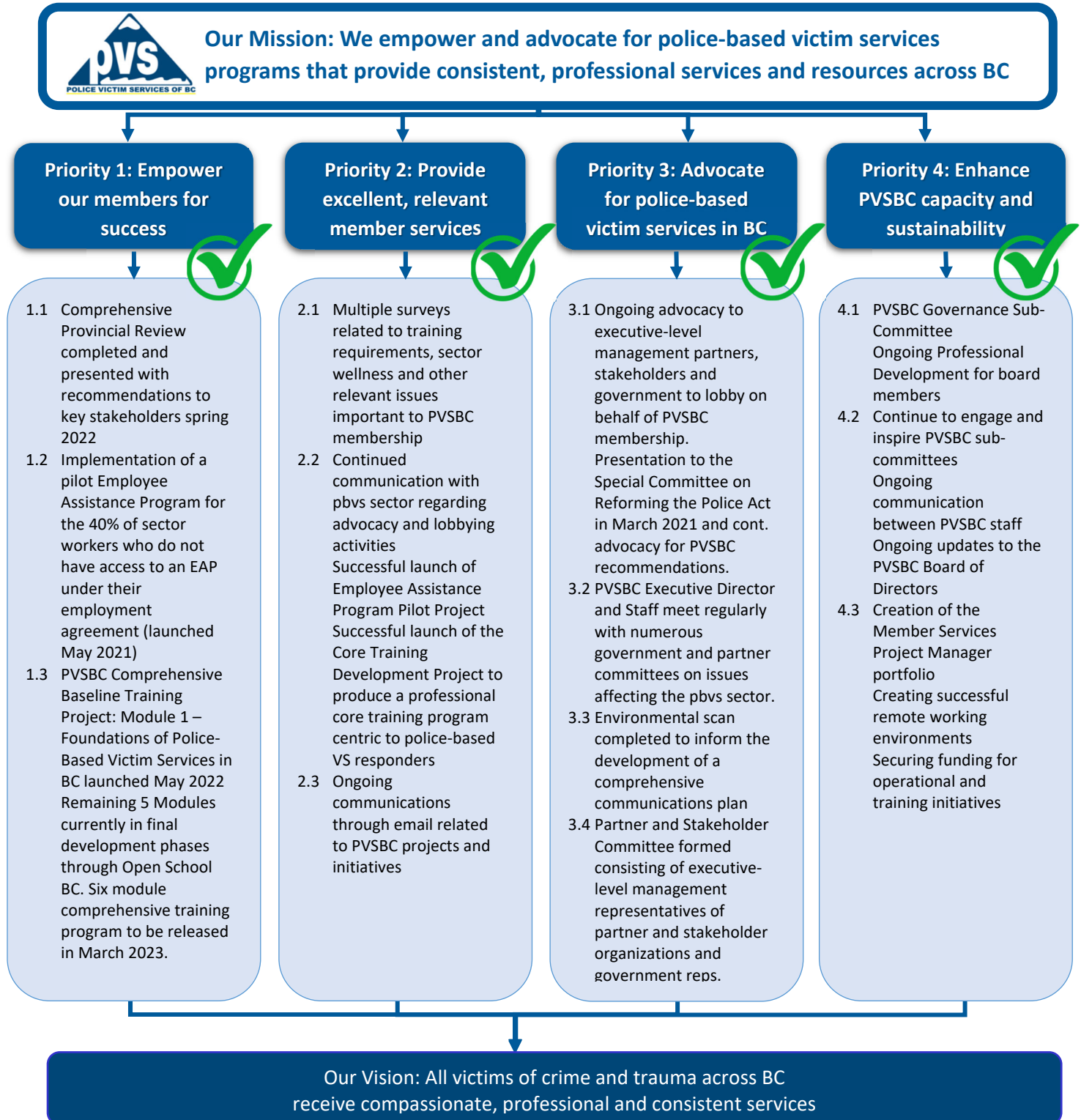
Jessica Johnson, Lower Mainland Region, Board President
Tim Hall, Fraser Valley Region Representative, Vice-President
Heather Kerry, Community Member, Treasurer
Amanda Murphy, Community Member, Secretary
Cathy Riddle, Columbia Kootenay Region Representative
Amanda Cherry, North East Region Representative (from Jan 2022)
Cindy Osip, North East Region Representative (to Dec 2021)
Sherry Pellegrino, North West Region Representative
Dede Dacyk, Thompson Okanagan Representative (from Dec 2021)
Karyn French, Vancouver Island Region Representative
Roselle Quinones, Municipal Victim Services Programs Representative (from Dec 2021)
Barbara Vincent, RCMP Victim Services Programs Representative
Deputy Chief Jason Laidman, Municipal Police Representative
Supt. Shawna Baher, RCMP Police Representative

"I know of no single formula for success, but over the years I have observed that some attributes of leadership are universal, and are often about finding ways of encouraging people to combine their efforts, their talents, their insights, their enthusiasm and their inspiration, to work together."

~ Queen Elizabeth II, July 6, 2010 Address to the United Nations General Assembly



5. 2020 – 2022 Strategic Plan Completion



DRAFT Financial Statements of

**POLICE VICTIM SERVICES
OF BRITISH COLUMBIA**

And Independent Practitioners' Review Engagement
Report thereon

Year ended March 31, 2022
(Unaudited)

INDEPENDENT PRACTITIONERS' REVIEW ENGAGEMENT REPORT

To the Members of Police Victim Services of British Columbia

We have reviewed the accompanying financial statements of Police Victim Services of British Columbia, which comprise the balance sheet as at March 31, 2022, the statement of operations, statement of fund balances and statement of cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for Not-for-Profit Organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioners' Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Police Victim Services of British Columbia as at March 31, 2022, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for Not-for-Profit Organizations.

POLICE VICTIM SERVICES OF BRITISH COLUMBIA

Balance Sheet

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March 31, 2022, with comparative information for 2021

(Unaudited)

	2022	2021
Assets		
Current assets:		
Cash	\$ 35,001	\$ 17,362
Investments	425,676	580,771
Accounts receivable	9,100	113,418
Prepaid expenses	553	553
	<u>\$ 470,330</u>	<u>\$ 712,104</u>

Liabilities and Fund Balances

Current liabilities:		
Accounts payable and accrued liabilities (note 2)	\$ 37,386	\$ 21,728
Deferred revenue	194,831	321,992
	<u>232,217</u>	<u>343,720</u>
Fund balances:		
Operating fund	162,977	293,248
Conference fund	75,136	75,136
	<u>238,113</u>	<u>368,384</u>
	<u>\$ 470,330</u>	<u>\$ 712,104</u>

See accompanying notes to financial statements.

On behalf of the Board:

POLICE VICTIM SERVICES OF BRITISH COLUMBIA

Statement of Operations

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Year ended March 31, 2022, with comparative information for 2021

(Unaudited)

	2022	2021
	(Schedule)	(Schedule)
Revenue:		
Government of British Columbia grants	\$ 285,109	\$ 174,689
Other	1,228	19,403
Memberships	6,125	5,175
	<u>292,462</u>	<u>199,267</u>
Expenses:		
Advertising	4,926	1,313
Board expenses	3,543	2,974
Conference expenses	34,730	-
Consulting fees	6,756	20,556
Insurance	3,493	4,508
Office and general	45,151	39,235
Professional fees	13,256	11,580
Rent	3,250	5,000
Salaries and benefits	173,618	127,273
Special projects	129,542	-
Training and workshops	-	6,442
Travel	4,468	-
	<u>422,733</u>	<u>218,881</u>
Deficiency of revenues over expenses	<u>\$ (130,271)</u>	<u>\$ (19,614)</u>

See accompanying notes to financial statements.

POLICE VICTIM SERVICES OF BRITISH COLUMBIA

Statement of Fund Balances

DRAFT

Year ended March 31, 2022, with comparative information for 2021
(Unaudited)

	Operating Fund	Conference Fund	Total
Balance, March 31, 2020	\$ 312,862	\$ 75,136	\$ 387,998
Deficiency of revenues over expenses	(19,614)	-	(19,614)
Balance, March 31, 2021	293,248	75,136	368,384
Deficiency of revenues over expenses	(130,271)	-	(130,271)
Balance, March 31, 2022	\$ 162,977	\$ 75,136	\$ 238,113

See accompanying notes to financial statements.

POLICE VICTIM SERVICES OF BRITISH COLUMBIA

Statement of Cash Flows

DRAFT

Year ended March 31, 2022, with comparative information for 2021

(Unaudited)

	2022	2021
Cash provided by (used in):		
Operations:		
Deficiency of revenues over expenses	\$ (130,271)	\$ (19,614)
Item not involving cash:		
Unrealized loss (gain) on marketable securities	14,012	(826)
	(116,259)	(20,440)
Changes in non-cash operating working capital:		
Decrease (increase) in accounts receivable	104,318	(111,186)
Increase in prepaid expenses	-	(12)
Increase in accounts payable and accrued liabilities	15,658	4,489
(Decrease) increase in deferred revenue	(127,161)	183,842
	(123,444)	56,693
Investing:		
Decrease (increase) in investments	141,083	(255,159)
Increase (decrease) in cash	17,639	(198,466)
Cash, beginning of year	17,362	215,828
Cash, end of year	\$ 35,001	\$ 17,362

See accompanying notes to financial statements.

POLICE VICTIM SERVICES OF BRITISH COLUMBIA

Notes to Financial Statements

DRAFT

Year ended March 31, 2022

(Unaudited)

Nature of operations:

Police Victim Services of British Columbia (the "PVSBC") is a not-for-profit organization incorporated as a corporation without share capital under the Societies Act (British Columbia). PVSBC is dedicated to serving the needs of police victim services programs. As the largest police victim services association in Canada, PVSBC provides leadership, support, advocacy and training to professionals working in the field of victim services. PVSBC is a registered charity under the Income Tax Act and accordingly is exempt from income taxes, provided certain requirements of the Income Tax Act are met.

1. Significant accounting policies:

(a) Revenue recognition:

PVSBC follows the restricted fund method of accounting for contributions. The Operating Fund includes activities and balances related to the operations of PVSBC. The Conference Fund includes revenue and expenses related to conference activities of PVSBC.

Operating grants are recorded as revenue in the Operating Fund in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in that subsequent period.

Unrestricted contributions are recognized as revenue in the Operating Fund in the period received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted contributions related to operations other than endowment contributions are recognized as revenue in the Operating Fund in the year in which the related expenses are recognized. All other restricted contributions are recognized as revenue of the appropriate restricted fund when received or receivable.

Restricted investment income is recognized as revenue in the Operating Fund in the year in which the related expenses are recognized. Unrestricted investment income is recognized as revenue in the Operating Fund when earned.

Revenue from conferences and the delivery of training is recognized in the Conference Fund when the services are provided.

POLICE VICTIM SERVICES OF BRITISH COLUMBIA

Notes to Financial Statements (continued)

DRAFT

Year ended March 31, 2022

(Unaudited)

1. Significant accounting policies (continued):

(b) Cash and cash equivalents:

Cash and cash equivalents include cash on hand and short-term deposits, which are highly liquid with original maturities of less than three months from the date of acquisition.

(c) Investments:

Investments are recorded at fair value. Unrealized gains and losses as a result of fair value adjustments at year end are included in investment income for the year.

(d) Merchandise:

Merchandise is measured at the lower of cost and net realizable value. The costs are assigned using the first-in, first-out cost formula.

Net realizable value is the estimated selling price in the ordinary course of business less the estimated costs necessary to make the sale.

(e) Capital assets:

In accordance with the Canadian accounting standards for Not-for-Profit Organizations Section 4433, *Tangible Capital Assets held by Not-for-profit Organizations*, the PVSBC has met the criteria to be considered a small organization and as such has not capitalized any expenditures. Capital assets owned by PVSBC but which have not been capitalized under this accounting policy include equipment and computer hardware. There were \$nil capital assets expensed in the year ended March 31, 2022 (2021 - \$nil).

(f) Contributed services:

A substantial number of volunteers contribute a significant amount of their time each year. Because of the difficulty of determining the fair value, contributed services are not recognized in the financial statements.

POLICE VICTIM SERVICES OF BRITISH COLUMBIA

Notes to Financial Statements (continued)

DRAFT

Year ended March 31, 2022

(Unaudited)

1. Significant accounting policies (continued):

(g) Financial instruments:

(i) Initial measurement:

Financial instruments are recorded at fair value on initial recognition. Equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. PVSBC has designated all investments to be recorded at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

(ii) Impairment:

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, PVSBC determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying amount of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount PVSBC expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement.

(h) Use of estimates:

The preparation of the financial statements in conformity with Canadian accounting standards for Not-for-Profit Organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Items subject to such estimates and assumptions include the provisions for impairment of accounts receivable. Actual results could differ from those estimates.

2. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities as at March 31, 2022 are government remittances payable of \$nil (2021 - \$nil) relating to payroll taxes.

POLICE VICTIM SERVICES OF BRITISH COLUMBIA

Notes to Financial Statements (continued)

DRAFT

Year ended March 31, 2022

(Unaudited)

3. Funds held in Trust:

Trust funds administered by PVSBC includes \$7,400 (2021 - \$7,400) for the Victim Advisory Council and has not been included in the statement of financial position nor have activities been included in the statement of operations or changes in fund balances.

4. Employee, director and contractor remuneration:

Under the Societies Act (British Columbia) there is a requirement to disclose the remuneration paid to all directors, to the ten highest paid employees who are paid at least \$75,000 annually, and to all contractors who are paid at least \$75,000 annually.

During the year, PVSBC paid one employee (2021 - one) in excess of \$75,000 for total remuneration of \$100,973 (2021 - \$101,355). There were no contractors paid in excess of \$75,000 and no directors were paid in 2022 or 2021.

5. Financial risks and concentration of risk:

On March 11, 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization. This has resulted in the Canadian and Provincial governments enacting emergency measures to combat the spread of the virus. The situation is dynamic and the ultimate duration and magnitude of the impact on the economy and the financial effect on the organization is not known at this time. PVSBC has responded by cancelling in-person events and meetings and moving activities online, where possible.

(a) Currency risk:

PVSBC is not exposed to currency risk as all financial instruments are denominated in Canadian dollars.

(b) Market risk:

Market price risk is the risk that the value of an instrument will fluctuate as a result of changes in market prices, whether those changes are caused by factors specific to an individual investment, its issuer or all factors affecting all instruments traded in the market. As all of PVSBC's investments are carried at fair value with fair value changes recognized in the statement of operations, all changes in market conditions will directly result in an increase or decrease in fund balances. Market price risk is managed by PVSBC's investment manager through construction of a diversified portfolio of instruments traded on various markets and across various industries.

POLICE VICTIM SERVICES OF BRITISH COLUMBIA

Notes to Financial Statements (continued)

DRAFT

Year ended March 31, 2022

(Unaudited)

5. Financial risks and concentration of risk: (continued):

(c) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. PVSBC does not have a significant credit exposure to any individual receivable balance.

(d) Liquidity risk:

Liquidity risk is the risk that PVSBC will be unable to fulfill its obligations on a timely basis or at a reasonable cost. PVSBC manages its liquidity risk by monitoring its operating requirements. PVSBC prepares budget and cash forecasts to ensure it has sufficient funds to fulfill its obligations.

(e) Interest rate risk:

PVSBC is exposed to interest rate risk on its investments. It manages this risk through holding diversified investments in fixed income pooled funds.

There has been no change to the risk exposure from 2021.

6. Comparative information:

Certain comparative information has been reclassified to conform with the financial statement presentation adopted in the current year.

POLICE VICTIM SERVICES OF BRITISH COLUMBIA

Schedule of Operations by Fund

DRAFT

Year ended March 31, 2022

(Unaudited)

	Operating Fund	Conference Fund	2022 Total
Revenues:			
Government of British Columbia grants	\$ 285,109	\$ -	\$ 285,109
Other	1,228	-	1,228
Memberships	6,125	-	6,125
Conference registration and training	-	-	-
	<u>292,462</u>	<u>-</u>	<u>292,462</u>
Expenses:			
Advertising	4,926	-	4,926
Board expenses	3,543	-	3,543
Conference expenses	34,730	-	34,730
Consulting fees	6,756	-	6,756
Insurance	3,493	-	3,493
Office and general	45,151	-	45,151
Professional fees	13,256	-	13,256
Rent	3,250	-	3,250
Salaries and benefits	173,618	-	173,618
Special projects	129,542	-	129,542
Training and workshops	-	-	-
Travel	4,468	-	4,468
	<u>422,733</u>	<u>-</u>	<u>422,733</u>
Deficiency of revenues over expenses	\$ (130,271)	\$ -	\$ (130,271)

POLICE VICTIM SERVICES OF BRITISH COLUMBIA

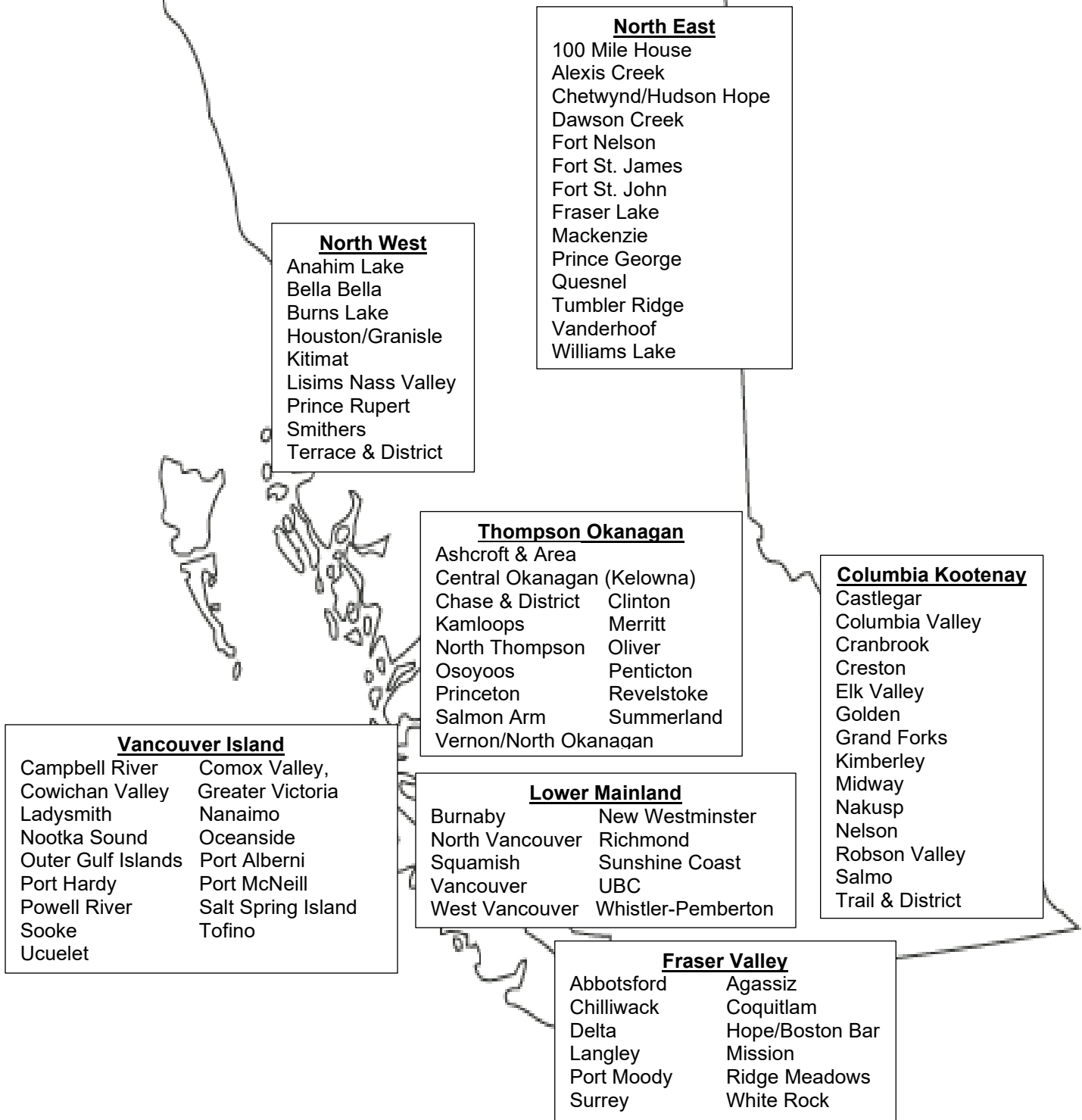
Schedule of Operations by Fund

DRAFT

Year ended March 31, 2021

(Unaudited)

	Operating Fund	Conference Fund	2021 Total
Revenues:			
Government of British Columbia grants	\$ 174,689	\$ -	\$ 174,689
Other	19,403	-	19,403
Memberships	5,175	-	5,175
	199,267	-	199,267
Expenses:			
Advertising	1,313	-	1,313
Board expenses	2,974	-	2,974
Consulting fees	20,556	-	20,556
Insurance	4,508	-	4,508
Office and general	39,235	-	39,235
Professional fees	11,580	-	11,580
Rent	5,000	-	5,000
Salaries and benefits	127,273	-	127,273
Training and workshops	6,442	-	6,442
	218,881		218,881
Deficiency of revenues over expenses	\$ (19,614)	\$ -	\$ (19,614)



All victims of crime and trauma across BC receive compassionate, professional and consistent service